

**MINUTES OF THE REGULAR MEETING
OF THE
OXFORD AREA BOARD OF SCHOOL DIRECTORS**

A regular meeting of the Oxford Area Board of School Directors was held on Tuesday, August 20, 2024, in the Administration Building. The meeting was called to order at 8:45 p.m. by President Jenifer A. Warren, followed by the Pledge of Allegiance.

ATTENDING WERE:**ROLL CALL**

Jenifer A. Warren, President
Debbie K. Vendrick, Vice President
William C. Kloss, Treasurer
Andrew Atkinson, Member
Michael P. Blessington, Member
Tenille E. Dewees, Member
Jennifer L. Kehs, Member
Mark V. Patterson, Member

ABSENT WAS:

Kristen Dean, Member

ALSO ATTENDING WERE:

Dr. David A. Woods Superintendent
Brian P. Cooney, Business Administrator

The agenda was amended to relocate the student representative report from 3H to 3K as in previous agendas.

**AMENDMENT OF
AGENDA**

On motion by Mrs. Dewees, seconded by Mr. Kloss, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the August 20, 2024, agenda amended.

**APPROVAL OF
AGENDA**

Aye: 8 Nay: 0

Mrs. Warren allowed time for persons who requested to address the Board concerning items on the agenda. There were none.

**PUBLIC COMMENT
CONCERNING ITEMS
ON THE AGENDA**

Dee Wiker-East Nottingham-Feels the Superintendent is illegitimate.

Ronnie Lutz-East Nottingham-Opposed to David Woods placement on the Board of the CCRES.

On motion by Mrs. Kehs, seconded by Mrs. Dewees, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the Minutes of the June 11, 2024, Work Session, and the June 18, 2024, Regular Meeting.

**APPROVAL OF
MINUTES**

Aye: 8 Nay: 0

Dr. Woods relinquished his time to Dr. Margaret Billings-Jones who gave the report for the month of August.

**SUPERINTENDENT'S
REPORT**

Summer Programs were well attended with 205 students registered for Title I and Title III programs.

Academies were presented to 171 students over the summer and attendance at the ESY program served 110 students.

Hornet Virtual Academy registered 135 students with 121 participating in credit recovery and 11 Penn's Grove students taking Algebra 1 to prepare them for the ECA program at the High School.

New teachers were welcomed on August 19 and 20, 2024 with a historic bus tour through Oxford, ringing of the school bell and lunch at Teen's Place.

Teacher In-Service Days are Wednesday, August 21 through Friday August 23, 2024.

Oxford registered 160 kindergarten students, 55 elementary and 40 high school students for a total of 255 new students to the district for the 2024-25 school year.

Family engagement for Titles I, II, III and IV begin with First Friday events on October 4, 2024, Family Read beginning on October 23, 2024, and Oxford Reading Club on October 9, 2024.

Standardized Assessments will begin on September 4, 2024, and proceed through May 23, 2025.

Welcome back and have a great year!

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That **FINANCIAL REPORTS**
The Oxford Area Board of School Directors hereby approves the following:
financial reports as presented.

1. General Fund
 - a. Treasurer's Report
 - b. Revenue Report
 - c. Expenditure Report
2. Cafeteria Fund Treasurer's Report
3. Capital Projects Fund Treasurer's Report

Aye: 8 Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approves the student
activities and athletic officials accounts as presented.

**STUDENT ACTIVITY
AND ATHLETIC
OFFICIALS ACCOUNTS**

Penn's Grove
Oxford Area High School
Athletic Officials Account

Aye: 8 Nay: 0

On motion by Mrs. Kehs, seconded by Mrs. Dewees, BE IT RESOLVED, That
the Oxford Area Board of School Directors hereby approve the following:
bill lists for payment:

PAYMENT OF BILLS

August 2024

General Fund	\$ 8,661,997.65
Cafeteria Fund	\$ 41,604.13
Capital Projects Fund	\$ 178,045.22
Payroll Distribution	\$ 5,166,296.08

Aye: 8 Nay: 0

Mr. Kloss stated the next meeting will be August 22, 2024.

**REPORT OF
INTERMEDIATE UNIT
AND TECHNICAL HIGH
SCHOOL
REPRESENTATIVE**

Mrs. Kehs reported the next meeting will be on September 25, 2024.

**REPORT OF CHESTER
COUNTY SCHOOL BOARDS
LEGISLATIVE COUNCIL
REPRESENTATIVE**

The 2023-24 state budget was enacted into law with 811 million in funding increase for K-12 education.

Districts are now required to have a school police, school resource officer or school security guard on duty during the day for the 2024-25 school year.

Mr. Patterson reported the committee met on August 20, 2024. Items of discussion were Special Olympics and ticketing system.

**REPORT OF ATHLETICS
AND STUDENT
ACTIVITIES**

Mr. Patterson stated there will be a facilities committee meeting following this meeting to discuss future building repairs and re-modeling.

**FACILITIES
COMITTEE**

Mrs. Vendrick stated that there will be an Education Committee meeting on September 17, 2024, at 6:30 p.m. in the Administration Building.

EDUCATION COMMITTEE

Mr. Kloss stated there will be a meeting to discuss Capital Projects.

**FINANCE AND BUDGET
COMMITTEE**

Mrs. Warren stated the committee met on August 13, 2024, to finish the edits to Policy 6300. Also discussed was Policy 1190, concerning the use of social media.

POLICY COMMITTEE

Mrs. Warren thanked those who jumped in this past week and point people have been assigned.

**BOARD IN-SERVICE/
BOARD GOALS**

Ms. Craft stated she would have a report for the next meeting.

**REPORT OF STUDENT
REPRESENTATIVE**

Dr. Woods read a letter sent from Dr. Steven Hunger of the Cancer of the Cancer Center at Children's Hospital of Philadelphia.

**REPORT OF SCHOOL\
PROGRAMS**

Dr. Hunger thanked the students of the National Honor Society of Oxford Area High School who raised close to \$18,000 through the Dance-A-Thon over the last two years.

The official kick off for the school year is August 22, 2024, at 8 a.m. at the High School Cafeteria.

School begins on August 26, 2024. Please be cautious on the road.

Mrs. Warren recognized persons who requested to be placed on the agenda.

**RECOGNITION OF
PERSONS WHO
REQUESTED TO BE
PLACED ON THE
AGENDA**

Tiffany McPete-East Nottingham Township-addressed the Board regarding the possibility of having a turf field for soccer.

Dennis Perkins-East Nottingham Township-regarding lack of pay increase for the bus drivers.

Dave Fitzgerald-East Nottingham Township-regarding lack of pay increase for the bus drivers. Was disappointed that no administrator showed up at the drivers meeting. Feels there is a lack of concern at the district and at the level of Landmark.

Glen Loatman-Upper Oxford Township-Title IX, wants to know the policy on boys using the girl's bathroom. Stated that the Moms for Liberty Lawsuit has OASD on their list.

Ronnie Lutz-East Nottingham Township-Policy 6300, policy committee members are biased, disregard parental rights because they didn't choose opt in for the policy.

Dee Wiker-East Nottingham Township-large raises received by the administrators as opposed to underpaid bus drivers. Upset that this is the second time that the board has not appointed a republican to fill an empty board seat. Executive session announcements. Reading vs. Eagle and Section 8 of the Sunshine Act.

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following personnel: **PERSONNEL**

Professional

Resignations

Name: Sylvia Cintora
Position: Guidance Counselor, High School
Effective: August 15, 2024

Name: Jessica Dominguez
Position: Kindergarten Teacher, Jordan Bank School
Effective: August 15, 2024

Name: Kyle Frost
Position: School Psychologist, District
Effective: August 15, 2024

Name: Arthur Hughson
Position: Mathematics Teacher, Penn's Grove School
Effective: August 16, 2024

Name: Holly Klebes
Position: Science Teacher, Oxford Area High School
Effective: August 15, 2024

Name: Christina McConnell
Position: Grade 1 Teacher, Elk Ridge School
Effective: August 15, 2024

Name: Kelly Midkiff
 Position: Grade 5 Teacher, Hopewell School
 Effective: July 15, 2024

Name: Abigail Moran
 Position: Grade 6 Teacher, Hopewell School
 Effective: August 15, 2024

Name: Kristen Rieker
 Position: Speech Pathologist, District
 Effective: August 15, 2024

Name: Anna Skiles
 Position: Grade 3 Teacher, Nottingham School
 Effective: June 27, 2024

Name: Stacy Waybright
 Position: Special Education Teacher, Elk Ridge School
 Effective: August 15, 2024

Name: Justin Wyatt
 Position: Social Studies Teacher, High School
 Effective: August 15, 2024

Supplemental Resignation

Name: Justin Wyatt
 Position: Boys Soccer, High School
 Effective: July 25, 2024

Appointments

Name: Krista Bolmer
 Position: Mathematics Teacher, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: 7 B \$56,234.00
 Effective: August 21, 2024
 Replacing: Arthur Hughson, resigned

Name: Virginia Campbell
 Position: Grade 3 Teacher, Nottingham School
 Appointment: Professional Employee
 Salary: 4 B \$54,234.00
 Effective: August 21, 2024
 Replacing: Anna Skiles, resigned

Name: Amanda Cleveland
 Position: Guidance Counselor, High School
 Appointment: Professional Employee
 Salary: 12 M + 30 \$77,160.00
 Effective: August 21, 2024
 Replacing: Sylvia Cintora, resigned

Name: Lindsay Crum
 Position: Grade 5 Teacher, Hopewell School
 Appointment: Professional Employee
 Salary: 12 M \$72,787.00
 Effective: August 21, 2024
 Replacing: Abigail Moran, resigned

Name: Erika Emling
 Position: Grade 1 Teacher, Elk Ridge School
 Appointment: Temporary Professional Employee
 Salary: 6 M \$61,137.00
 Effective: August 21, 2024
 Replacing: Christina McConnell, resigned

Name: Jamie Goffney
 Position: Special Education/Emotional Support Teacher, Jordan Bank School
 Appointment: Temporary Professional Employee
 Salary: 3 M \$58,137.00 + \$250.00
 Effective: August 21, 2024
 Replacing: New Position

Name: David Grisales
 Position: Mathematics Teacher, High School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$52,734.00
 Effective: August 21, 2024
 Replacing: Haley Haggard, resigned

Name: Chelsea Jones
 Position: Grade 6 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 13 M \$75,437.00
 Effective: August 21, 2024
 Replacing: Kelly Midkiff, resigned

Name: Shemaiyah Mitchell
 Position: Spanish Teacher, High School
 Appointment: Professional Employee
 Salary: 4 B \$54,234.00
 Effective: August 21, 2024
 Replacing: Joel Yoder, resigned

Name: Kimberly Moroz
 Position: Grade 6 Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 12 M \$72,787.00
 Effective: August 21, 2024
 Replacing: Jennifer Winand, retired

Name: Katherine Ward
 Position: Special Education Teacher, Hopewell School
 Appointment: Temporary Professional Employee
 Salary: 12 M \$72,787.00 + \$250.00
 Effective: August 21, 2024
 Replacing: Alyssa Lynch, transferred

Name: Laurie Whiteman
 Position: Reading Specialist, Penn's Grove School
 Appointment: Temporary Professional Employee
 Salary: 8 M \$63,137.00
 Effective: August 21, 2024
 Replacing: New Position

Name: Chelsea Williams
 Position: Kindergarten Teacher, Jordan Bank School
 Appointment: Temporary Professional Employee
 Salary: 5 B \$54,734.00
 Effective: August 21, 2024
 Replacing: Jessica Dominguez, resigned

Name: Cole Young
 Position: Social Studies Teacher, High School
 Appointment: Temporary Professional Employee
 Salary: 1 B \$52,734.00
 Effective: August 21, 2024
 Replacing: Justin Wyatt, resigned

Summer School Appointment

Name: Jenna Hastings
 Position: Extended School Year Teacher, Hopewell School
 Salary: \$40.00 per hour
 Effective: July 8, 2024 - August 1, 2024

Transfer

Name: Victoria Powell
 Position: From: Special Education Teacher, Hopewell School
 To: Special Education Teacher, Nottingham School
 Effective: August 21, 2024
 Replacing: Dorothy Jury, retired

Leave of Absence

Name: Leslie Gambrell
 Position: Grade 5 Teacher, Hopewell School
 Type: Excess Family Illness
 Number of Days: Up to 2 days
 Effective: August 28, 2024 & August 29, 2024

Salary Changes:

Burtch-Krivansky, Lynda from 12 M + 30 \$77,160.00 to 12 M + 45 \$78,926.00 effective August 21, 2024
 Fitzpatrick, William from 8 B + 24 \$59,750.00 to 8 M \$63,137.00 effective August 21, 2024
 Gambrell, Leslie from 16 M + 30 \$87,967.00 to 11 M + 45 \$89,732.00 effective August 21, 2024
 Geating, Bethany from 6 M \$30,568.50 to 6 M + 15 \$32,592.50 effective August 21, 2024
 Hanna, Elizabeth from 8 M \$63,137.00 to 8 M + 45 \$70,715.00 effective August 21, 2024
 Irwin, Helen from 16 M \$84,437.00 to 16 M + 45 \$89,732.00 effective August 21, 2024
 Olsen, Allison from 12 M + 30 \$77,160.00 to 12 M + 45 \$78,926.00 effective August 21, 2024
 Peters, Dominique from 7 M + 15 \$66,185.00 to 7 M + 30 \$67,950.00 effective August 21, 2024
 Rohrer, Kristen from 4 B \$54,234.00 + \$250.00 to 4 M \$59,137.00 + \$250.00 effective August 21, 2024

Non-Professional

Termination

Name: Jorge Bonilla-Ruiz
 Position: Custodian, District
 Effective: June 19, 2024

Resignation

Name: Katelynn Anderson
 Position: Food Service 5.75/182, Elk Ridge School
 Effective: July 22, 2024

Name: Lilliann Horton
 Position: Library Clerk, Hopewell School
 Effective: August 2, 2024

Name: Nicholas Pilaitis
 Position: Computer Technician, District
 Effective: August 8, 2024

Name: Kathy Walton
 Position: Food Service 5.5/182, Penn's Grove School
 Effective: July 27, 2024

Appointments

Name: Lesley Black
 Position: Food Service 5.75/182, Elk Ridge School
 Salary: \$12.25 per hour
 Effective: August 26, 2024
 Replacing: Katelynn Anderson, resigned

Name: Sean Boyer
 Position: Custodian, District
 Salary: \$15.60 per hour
 Effective: August 26, 2024
 Replacing: Jorge Bonilla-Ruiz, terminated

Name: Laura Haywood
 Position: Cafeteria Aide 2.5/182, Nottingham School
 Salary: \$17.51 per hour
 Effective: August 26, 2024
 Replacing: Jacqueline Trinidad, resigned

Name: Emily Zavala Hernandez
 Position: Cafeteria Aide, Nottingham School
 Salary: \$17.51 per hour
 Effective: August 26, 2024
 Replacing: Margaret Driscoll, resigned

Name: Laura Krueck
 Position: Library Clerk, Hopewell School
 Salary: 17.51 per hour
 Effective: August 26, 2024
 Replacing: Lilliann Horton, resigned

Name: Katelynn Thomas
 Position: Kindergarten Instructional Aide, Jordan Bank School
 Salary: \$17.51 per hour
 Effective: August 26, 2024
 Replacing: Madonna Hunter, retired

Name: Mary Wilt
 Position: Library Clerk 5.5/186, Nottingham School
 Salary: \$17.51 per hour
 Effective: August 26, 2024
 Replacing: Sabiene Cooper, resigned

Name: Emily Vega
 Position: ESL Instructional Aide 5.5/160, Nottingham School
 Salary: \$17.51 per hour
 Effective: August 26, 2024
 Replacing: Alnair Santos, resigned

Salary Corrections

Name: David Boyer
 Position: Security Monitor/Crossing Guard, High School
 Salary: From: \$17.00
 To: \$17.51
 Effective: August 26, 2024

Name: Edmarie Caraballo
 Position: ESL Instructional Aide 5.5/160, High School
 Salary: From: \$17.00
 To: \$17.51
 Effective: August 26, 2024

Transfers

Name: Christine Brown
 Position: From: Human Resources Assistant, District Office
 To: Accounts Payable, District Office
 Salary: From: \$43,185.00
 To: \$45,000.00
 Effective: July 22, 2024
 Replacing: Kimberly Levinsky, transferred

Name: Denisse Feliciano-Miranda
 Position: From: Special Education Secretary, District Office
 To: Human Resources Assistant, District Office
 Salary: From: \$17.51 per hour
 To: \$42,200.00
 Effective: August 12, 2024
 Replacing: Christine Brown, transferred

Name: Aimee Nickle
 Position: From: Technology Secretary, District
 To: Computer Technician, District
 Salary: From: \$17.51 per hour
 To: \$21.80 per hour
 Effective: August 12, 2024
 Replacing: Nicholas Pilaitis, resigned

Supplementals

As per attached list.

Volunteers

Christine Pla and Etha McDowell

As required by the Public-School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Employees named below are satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. They will be notified of this fact and offered a regular contract of employment. This action is ministerial. The power of rating Temporary Professional Employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved. The Secretary will place the following names in the minutes as having attained the status of Professional Employee:

**AWARDING
PROFESSIONAL
CONTRACTS**

Megan Campbell, Irina Gaskill, Jessica Goldschmidt, Jeremy Hammer, Antonina Marchesani, Robert Miller, Aliza Mulloy, Angela Orloski, Jason Schottin, Amy Sessions

On motion by Mrs. Dewees, seconded by Mrs. Kehs, BE IT RESOLVED, That the Oxford Area Board of School Directors hereby approves the following consent agenda items:

**CONSENT
AGENDA**

1302 Students

Students named on the attached list are considered residents of the school district for the 2024-2025 school year in accordance with Section 1302 of the Public-School Code.

Student Accident Insurance

Voluntary student accident insurance with United States Fire Insurance Company.

Athletic Event Admission Pricing

Price of admission to athletic events for the 2024-2025 school year as follows:

Student Admission	\$3
Adult Admission	\$5
Student Season Pass	\$25
Adult Season Pass	\$35
Family Season Pass	\$50

Athletic Worker Rate of Pay

Ticket Sellers	All Sports	\$38
Ticket Takers	All Sports	\$38
Timer	All Sports	\$38
Spectator Supervision	All Sports	\$38
Chain Gang (Penn's Grove)	Football	\$38
Chain Gang (High School)	Football	\$38
Announcer	Football	\$38
Scorer	Basketball/Wrestling	\$38
Judge	Cross Country	\$38
Judge	Track & Field	\$38

Student Handbooks

Approval of the 2024-2025 Student Handbooks for Oxford Area High School, Penn's Grove, and the K-6 Elementary Schools as per attached.

ATSI Plans

Approval of the ATSI (Additional Targeted Support and Improvement) Plans for Oxford Area High School and Penn's Grove Middle School.

STS Contract

Contract between the Oxford Area School District and Substitute Teacher Service (STS) effective July 1, 2024, through June 30, 2026, as per attached.

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves Dr. David A. Woods to accept the elected seat on the CCRES Board of Directors for a term beginning July 1, 2024, through June 30, 2027, as per the attached.

**CCRES BOARD
ELECTION**

Aye: 7

Nay: 1 (Kehs)

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves Shawn Mellinger to take three (3) courses at Wilkes University, at the Act 93 tuition reimbursement rate for the 2024-2025 school year.

COURSE APPROVAL

Aye: 7

Nay: 1 (Kehs)

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves Dr. David A. Woods to fill personnel vacancies until the September 2024 regular board meeting, when the position may be approved retroactively to the employee start date.

VACANCIES

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the Superintendent's Goals for the 2024-2025 school year.

**SUPERINTENDENT'S
GOALS**

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED That the Oxford Area Board of School Directors hereby approves the attached Separation Agreement and General Release by and between the Oxford Area School District, Karen King, and the Oxford Area Education Association, PSEA/NEA.

**SEPARATION
AGREEMENT**

Aye: 8

Nay: 0

On motion by Mrs. Dewees, seconded by Mrs. Vendrick, BE IT RESOLVED,
That the Oxford Area Board of School Directors hereby approves the
adoption of the following policy:

NEW POLICY

Article # 3 - Business (Series 3000)
Policy # 3920 - Conflict of Interest

Aye: 8

Nay: 0

Mrs. Warren read the following dates and times for upcoming events.

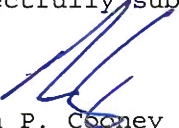
CALENDAR

Tuesday, September 10, 2024, Policy Committee, 6:00 p.m., Administration Building
Tuesday September 10, 2024, Athletics and Student Activities, 6:30 p.m., Administration Building
Tuesday, September 10, 2024, Facilities and Safety Committee, 6:45 p.m., Administration Building
Tuesday, September 10, 2024, Work Session, 7 p.m., Administration Building
Tuesday, September 17, 2023, Education Committee, 6 p.m., Administration Building
Tuesday, September 17, 2023, Regular Meeting, 7 p.m., Administration Building

On motion by Mrs. Dewees, seconded by Mrs. Kehs, the regular meeting
of the Oxford Area Board of School Directors adjourned at 9:51 p.m. by
a unanimous vote.

ADJOURNMENT

Respectfully submitted,



Brian P. Cooney
Board Secretary

*All or a portion of this meeting may be video recorded for the purpose
of public broadcast.*